

HEALTH SCIENCE PROGRAM
STUDENT HANDBOOK

COLLEGE OF HEALTH PROFESSIONS

SEPTEMBER 2021

2021-2022 HEALTH SCIENCE PROGRAM STUDENT HANDBOOK

Students are responsible for knowing and complying with all applicable policies of Prairie University and the Health Science Program

The 2021-2022 Health Science Program Student Handbook may be changed from time to time at the sole discretion of the Health Science Department and such changes may be with or without prior notice. The 2021-2022 Health Science Program Student Handbook is not intended as, and shall not be construed as, a contract.

August 2021

2021-2022 HEALTH SCIENCE PROGRAM
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TABLE OF CONTENTS

WELCOME TO THE HEALTH SCIENCE PROGRAM5

LETTER FROM HEALTH SCIENCE PROGRAM FACULTY6

INTRODUCTION TO THE COLLEGE OF HEALTH PROFESSIONS AND THE
HEALTH SCIENCE PROGRAM(I)-2 (T)-2 (E)-2 (R F

VISION OF THE COLLEGE LTLLEG3rpre W* n BT /TT3 1274Tf 141.86M581..585BDC q 0 0 612

LETTER FROM HEALTH SCIENCE PROGRAM FACULTY

Dear Health Science Students,

The policies in this Health Science Program Student Handbook were developed by faculty

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INTRODUCTION TO THE COLLEGE OF HEALTH PROFESSIONS AND THE HEALTH SCIENCE PROGRAM

VISION OF THE COLLEGE OF HEALTH PROFESSIONS

The College is recognized for its innovative leadership in education, practice, scholarship, and service to improve health and the health professions.

MISSION OF THE COLLEGE OF HEALTH PROFESSIONS

7KH & ROOHJH V PLV VLRQ LV WR HGXFDWH DQG FKDOOHQJ professions to be leaders, innovators and lifelong learners will positively impact local, national, and global health.

ABOUT THE HEALTH SCIENCE PROGRAM

The Bachelor of Science in Health Science program offers students a broad overview of our healthcare system. This program offers an interdisciplinary approach to learning about health sciences

The Bachelor of Science degree in Health Science can prepare students for job opportunities in hospitals, private medical offices, governmental and community agencies, and global health organizations. A Bachelor of Science Degree in Health Science can lead t

to discuss it, the student must contact the Chair to make an appointment.

Step 5. The Chair of the Health Science department will decide whether the final HSC course grade should be reviewed further. The & K D decision of whether to have a grade reviewed is final and may not be appealed. If the Chair decides that the method by which the student's work was determined was not proper, the final health science course grade will be reviewed. The Chair will notify the student in writing whether the

clarification is needed.

- x The Probationary Semester will be the first semester in which the student is enrolled following the semester in which the student failed to satisfy the academic standards. For HSC students the probationary semester excludes the summer semester.
- x Neither the status of probation nor the conditions of probation may be appealed.
- x With certain limited exceptions identified in the tables below, the conditions of probation must be satisfied by the conclusion of the Probationary Semester.
- x If a student fails to satisfy the conditions of probation by the conclusion of the Probationary Semester, he or she will be dismissed automatically from the HSC program in which he or she is enrolled and from the College of Health Professions.
- x A student who has successfully completed one prior Probationary Semester and, based

Academic Standards For HSC Students	Conditions That Will Result In Academic Probation	Conditions That Must Be Satisfied During
At the conclusion of the second semester of the		

ACADEMIC DISMISSAL POLICY ⁶⁷

Before being dismissed from the Health Science program HSC for failing to satisfy the applicable academic standards, usually a student will be placed on academic probation for one semester (the 3 3 U R E D W H R Q D (S A A Academic Probation Policy). There are circumstances, however, when a student will not be placed on academic probation and instead will be dismissed from the students respective HSC track and, depending on the circumstances, the College of Health Professions. The circumstances that will result in automatic dismissal rather than probation include, but are not limited to, the following:

1. Health Science students in the freshman level, sophomore level, junior level, and senior level whose CQPA's below 200 will be dismissed automatically from the Health Science program and the College of Health Professions
2. Students who fail the same health science course twice will be dismissed automatically from the Health Science program and the College of Health Professions.
3. Students who fail three health science courses, whether the same or three different health science courses, will be dismissed automatically from the Health

3. The reason the student was dismissed from the HSC track and, if applicable, the College of Health Professions;
4. Identification of the (a) extraordinary and (b) non-recurring circumstance that caused the V W X Y Z unsatisfactory academic performance and subsequent dismissal from an HSC track and (c) evidence that the unsatisfactory academic performance is not representative of the V W X Y Z ability; and
5. An explanation of why the information provided in Paragraph 4 above should result in the reversal of the 9 591.1* n ; and T Q q 0EMC /T/P <</MC726o3l606.9nb8

The decision of the Appeals Committee requires a majority vote and is final and not subject to further review. The student will be notified of the decision of the Appeals Committee in writing as soon as practicable, usually within fifteen (15) business days following the date on which the Appeals Committee made its decision.

Reinstatement After An Appeal. A student whose appeal is granted will be reinstated in the appropriate HSC track and the College of Health Professions as the case may be, on academic probation in accordance with the applicable conditions of probation set forth in the Academic Probation Policy. A student who is reinstated and satisfies the conditions of probation within the time permitted can re-take the courses they failed. If they fail another HSC course or fail to meet the required CQPA the student will be dismissed automatically from the program and the College of Health Professions. A student who is reinstated and fails to satisfy the conditions of academic probation within the time permitted, will be dismissed automatically from the College of Health Professions. If such occurs, ordinarily the dismissal will be final and

probation

ACADEMIC REQUIREMENTS, THE LAST SEMESTER, AND ELIGIBILITY TO GRADUATE

Normally, in order to be eligible to graduate from the HSC program, students must have satisfied all academic requirements no later than the end of the last semester (the 3rd / D 6 W P H V of the U^{of} HSC track in which they are enrolled (the 3rd U R J U D P). In instances where a student who has been academically successful in the Program encounters academic difficulties in the Last Semester that make the student ineligible to graduate, unless they qualify for the exception described below, students who have not satisfied all of the academic requirements by the end of the Last Semester will not be permitted to graduate and instead will be dismissed from the Program and the College of Health Professions.

The only students who qualify for this exception are those (i) whose cumulative quality point average ≥ 3.0 at the conclusion of the Last Semester meets the minimum standard for the Program, and (ii) who fr (on 92 re W* n BT / TT 2 12 Tf 485.74 549.1 Td () Tj ET Q q 0 0 6134] TJ ET Q q

ACADEMIC INTEGRITY CODE

The most important rules of academic honesty are fundamental in the pursuit of knowledge and follow inevitably from a respect for commitment

CAPSTONE FIELDWORK EXPERIENCE

As part of the Capstone 480 and 481 coursework, a one-credit health science fieldwork experience of 90 hours undertaken in the Senior year is required.

CHP COVID-19 Clinical Student Attestation

The following COVID-19 policies and requirements are for students who will be undertaking fieldwork at offsite clinical locations

This attestation is in addition to and should not preclude following the Pace University COVID 19 reporting guidelines. If you are experiencing symptoms of COVID you must report your symptoms through the PaceSafe mobile screening app or directly to [University Health Care](#)

The purpose of the Clinical Student Attestation is to heighten student awareness and make clear the additional responsibilities health professions students have in regard to protecting the public and themselves from exposure to COVID. COVID-19 vaccines are [effective](#). However, a small percentage of people who [are vaccinated](#) will still get COVID-19 if they are exposed to the virus that causes it. For this reason, all students must continue to monitor and report

clinical site Students must self-isolate and NOT attend any clinical/practicum/internship experiences until authorized by the University and the designated program contact. Students will be required to follow all program specific health clearance and absence policies in order to return to clinical. Clinical affiliation sites may have their own or additional health clearance policies that the students must follow in order to return to clinical. All

ADDITIONAL INFORMATION

LEAVE OF ABSENCE, MEDICAL LEAVE OF ABSENCE AND RESUMPTION OF STUDIES POLICIES

(212)346-1310, o at bdufresne@pace.edu. (<https://www.pace.edu/sites/default/files/2024-01/policy-against-discrimination-harassment-retaliation.pdf>)

The Health Science Department Academic Progression Appeals Committee decides appeals of decisions dismissing students from the HSC program and the College of Health Professions for failing to satisfy the applicable academic standards.

Concerns ocomplaintsabout the Collegeof Health Professions that are outside the scope of any existingUniversity or Collegeof HealthProfessions procedure may be addressed in accordance with the following procedureThe complaintmust be in writing and containthe date, the V W X G H Q W I P O name, member and e-mail address, the program in whichthe student is enrolled,and asmuch details possible about the V W X G H Q W I P O concerns.

Complaintsor concerns about the Collegecan565ps2011city(orth)09575 66 100363812890407(the2)7j23

Registrar's office may be found at <https://www.pace.edu/registrar>

SAFETY AND SECURITY DEPARTMENT

The Safety and Security Departments are responsible for ensuring the safety and security of all members of the Pace University community 24 hours a day, 365 days per year. Safety and Security also issues parking permits and identification cards. The locations and telephone numbers of Safety and Security are:

New York Campus ± One Pace Plaza, B-Level; 212-346-1800

Pleasantville Campus ± Alumni Hall; 914-773-3400

White Plains (Law School Campus) ± Prestor Hall; 914-422-4300

Additional information about the Safety and Security Department may be found at <https://www.pace.edu/security/mergencymanagement>

SOURCES OF INFORMATION

Additional information about the Health Science Program and Pace University may be found, at the following:

Pace University website <https://www.pace.edu/>

Health Science Department website at <https://www.pace.edu/college-health-professions/faculty-and-departments/departments/health-science>.

Pace University Student Handbook at <https://www.pace.edu/student-handbook>

Pace University Undergraduate Catalogue
<https://www.pace.edu/registrar/registration/academic-catalogs>

Students are responsible for knowing and complying with all applicable policies of Pace University and the Health Science Department.