Instructions for:

Checking Registration Status and Time

Registering for a Course(s)

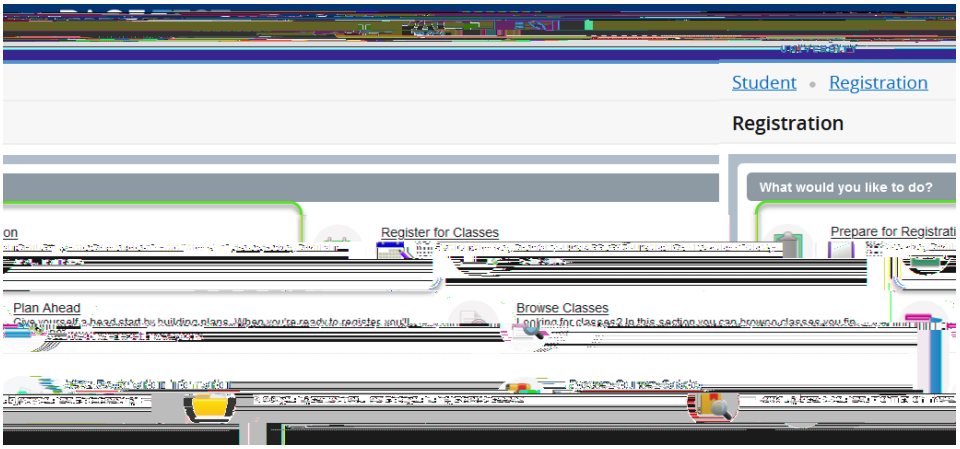
Dropping/Withdrawing for a Course

Course Schedule Review

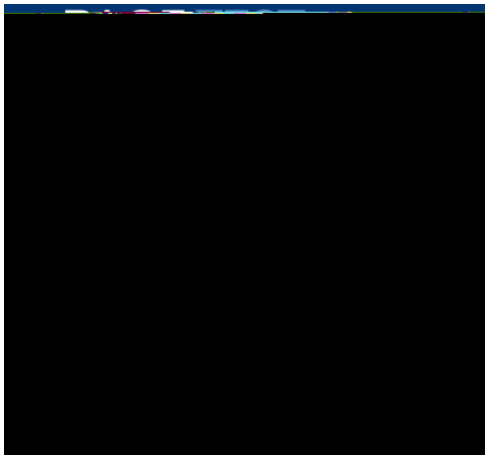
Checking Registration Status and Time

Please review and follow the steps below to check your registration status and registration time.

Step 1:



Step 2: Select the term you are checking your Registration status for from the available options:



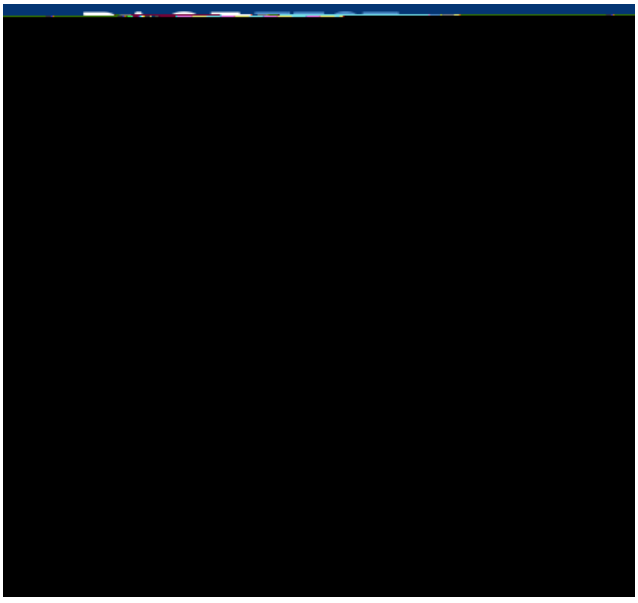
Step 3: A page containing your Registration status information will open. Here you can see if

Registering for Courses

Please review and follow the steps below to register for a course.

Step 1: Register for Classes

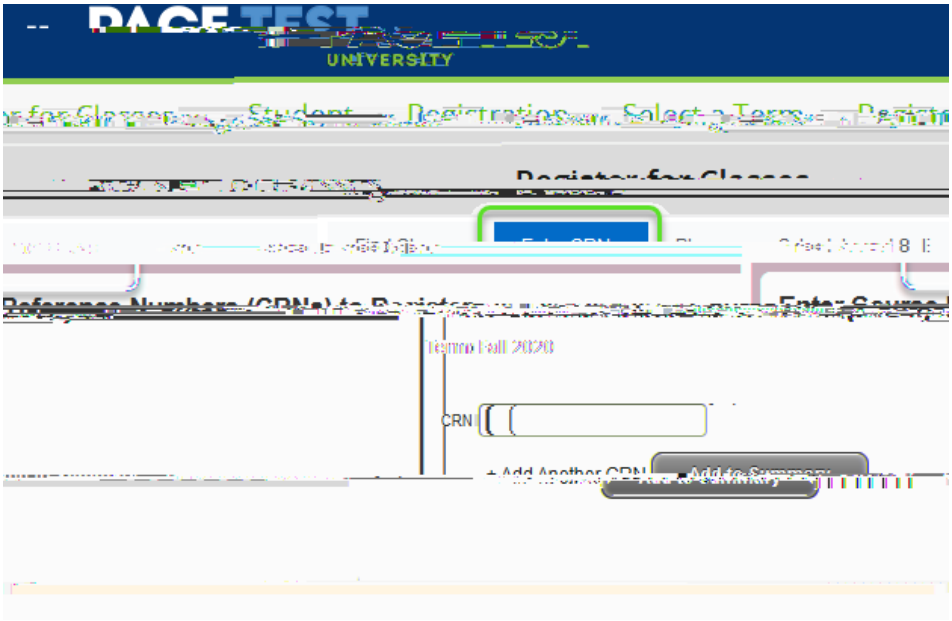
Step 2: Select the term you are registering for.



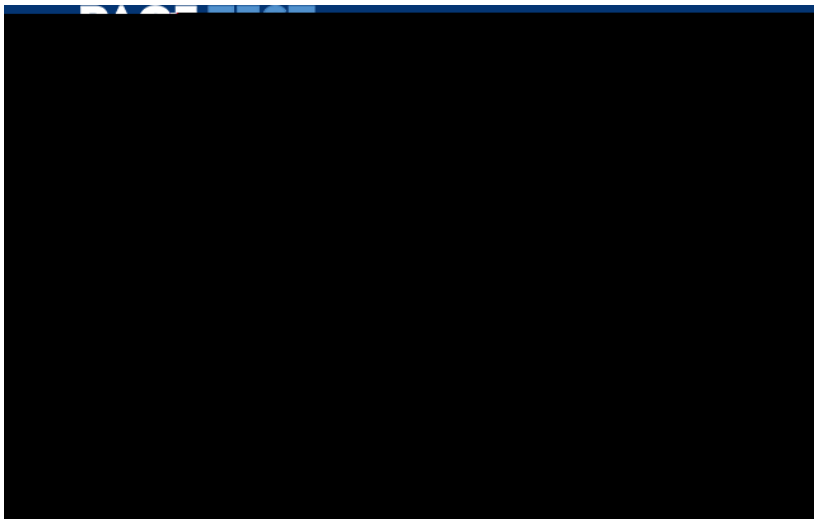
Step 3: There are two ways to enter or find the courses you are registering for.

Know the CRNs:

If you already have the for the courses you want to register for, click the tab.



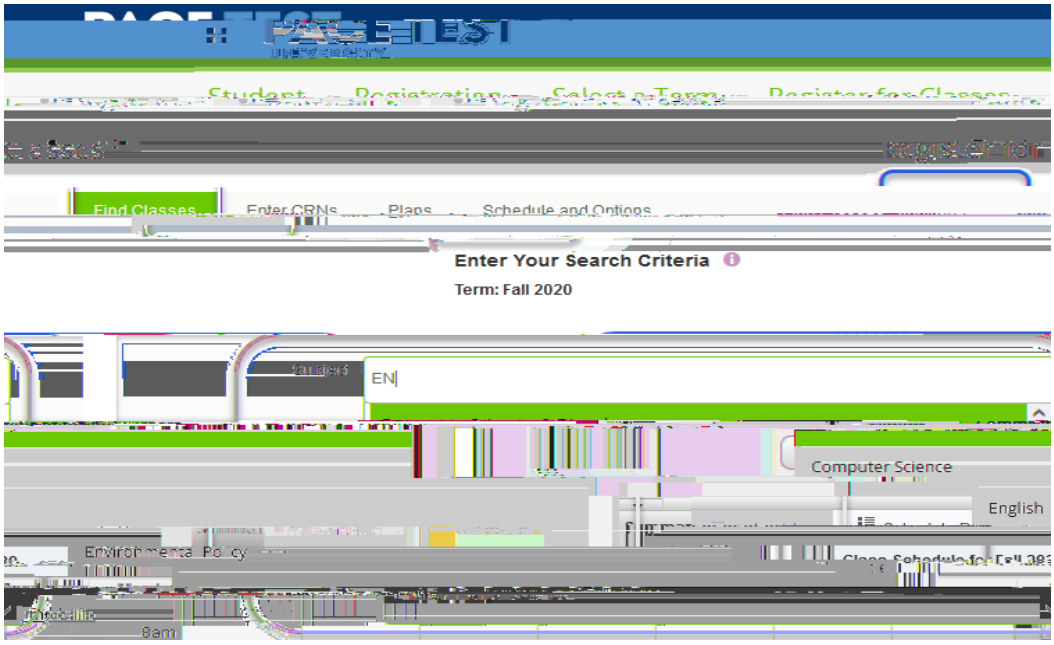
Action 1: the course.
Action 2: Click the text to add more slots if necessary
Action 3: Once all the CRNs are added, click the button



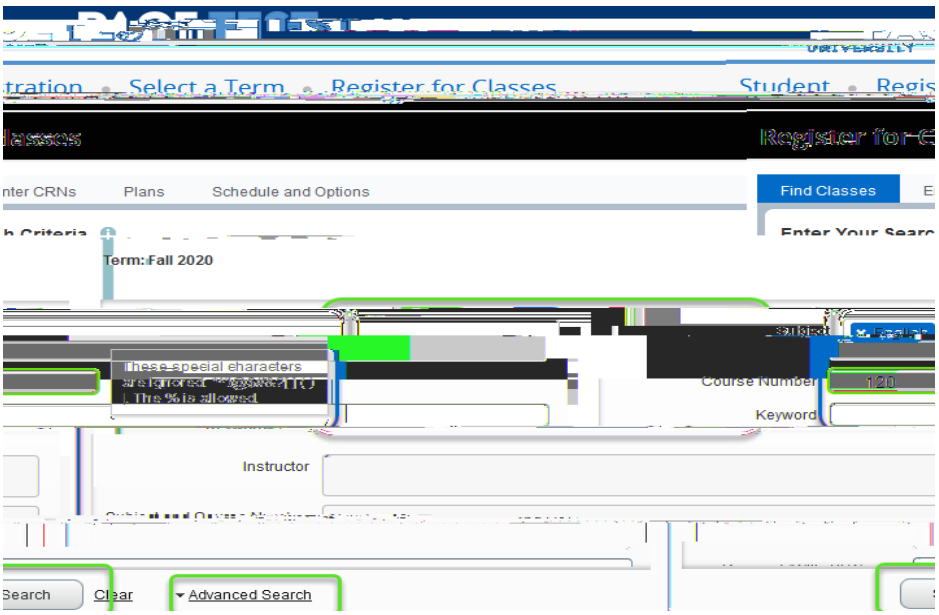
Finding the CRNs for your Courses

Action 1: and start typing the Subject ex. English or Biology)

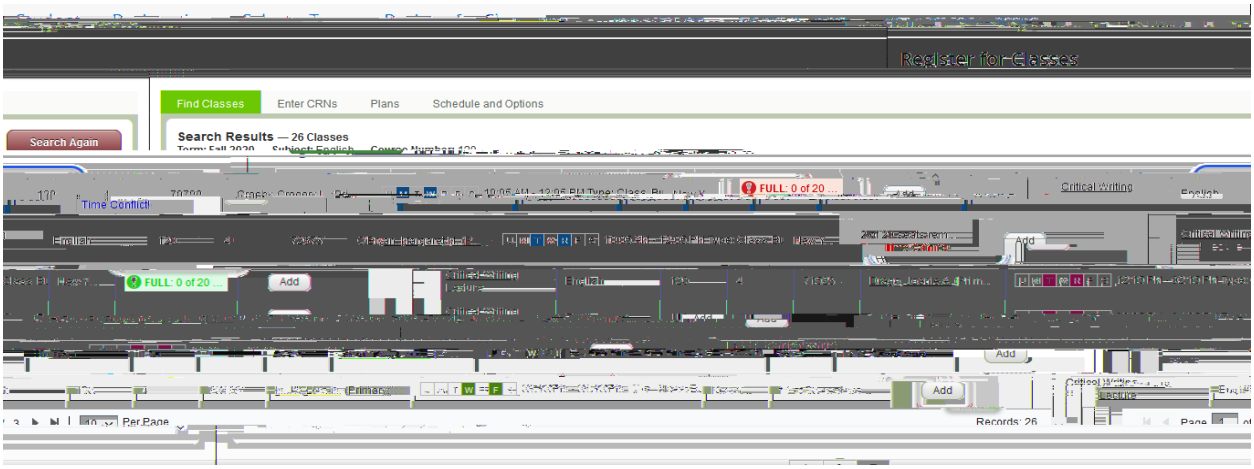
Action 2: You can type in the whole name or choose one from the list of Subjects that will populate.



Action 3: Add a Course Number (ex. 101) or leave blank to search for all Course Numbers for a selected subject. Click the button to continue.



Action 4: it to your Course Summary. You can search for and add multiple Courses within a subject through this method.

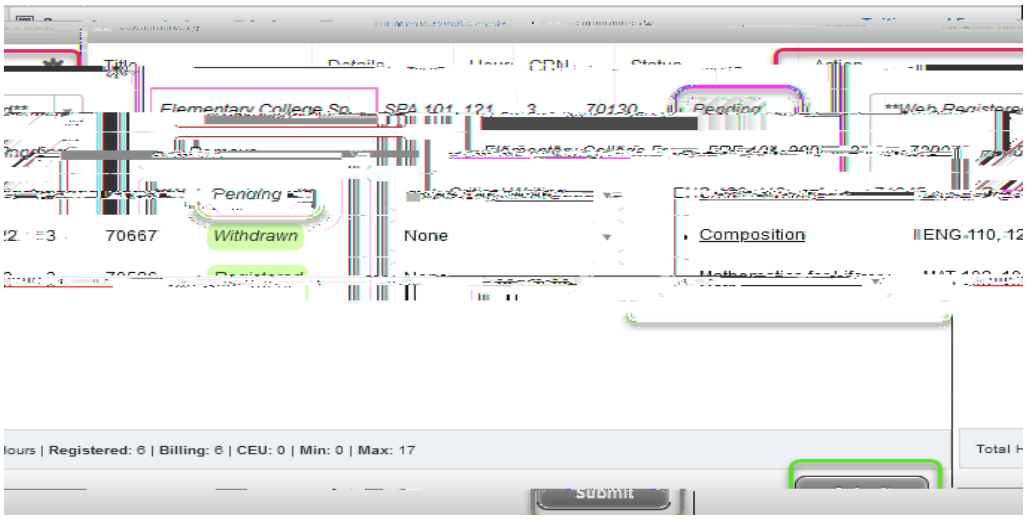


Note: Courses that are full or those that conflict with your existing schedule will be highlighted

Action 5: Once you add all the Courses, you can review it in you Summary prior to registering.

column/items next to each course.

Please note: Y Until



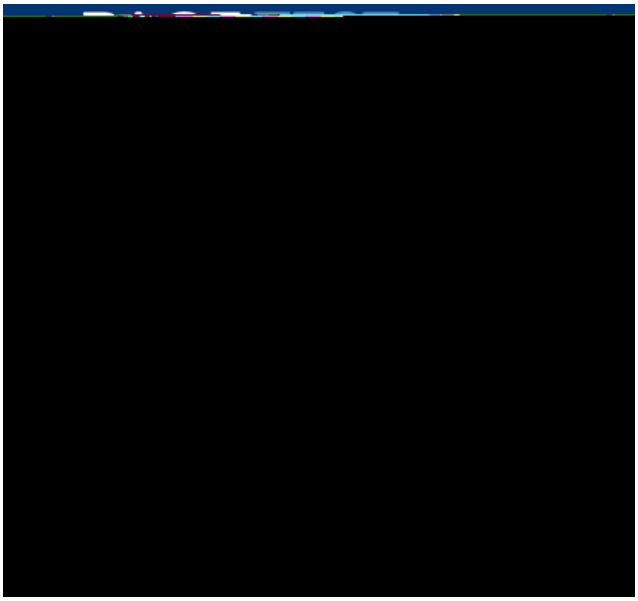
Action 6: is processed, the Courses you added

Course Schedule Review

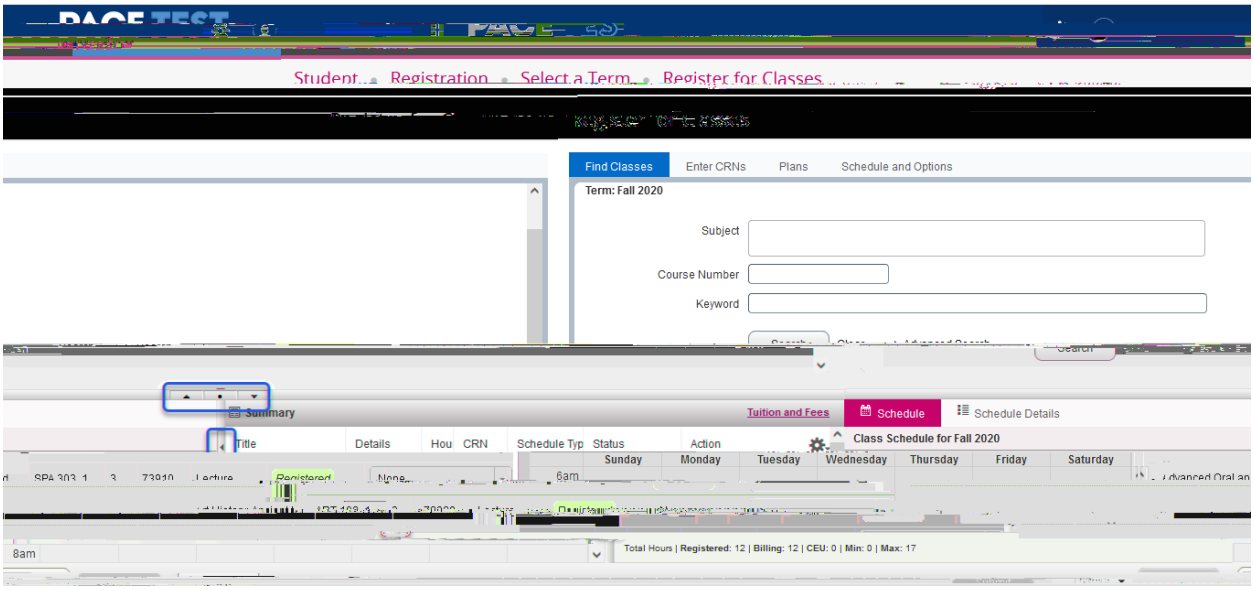
Please use the following steps to review the Courses for which you already registered.

Step 1: Register for Classes

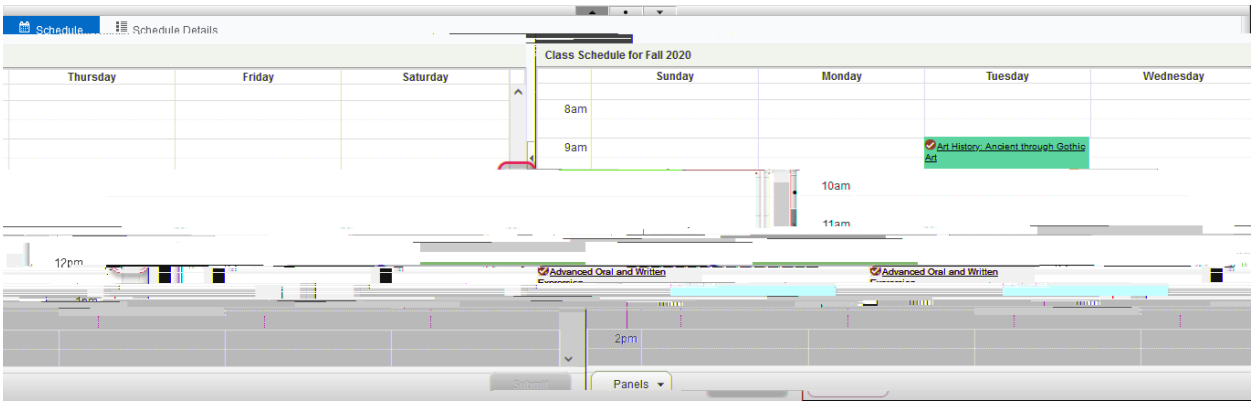
Step 2: Select the term in which you would like to review the Course Schedule.



Step 3: panel in lower left hand corner.

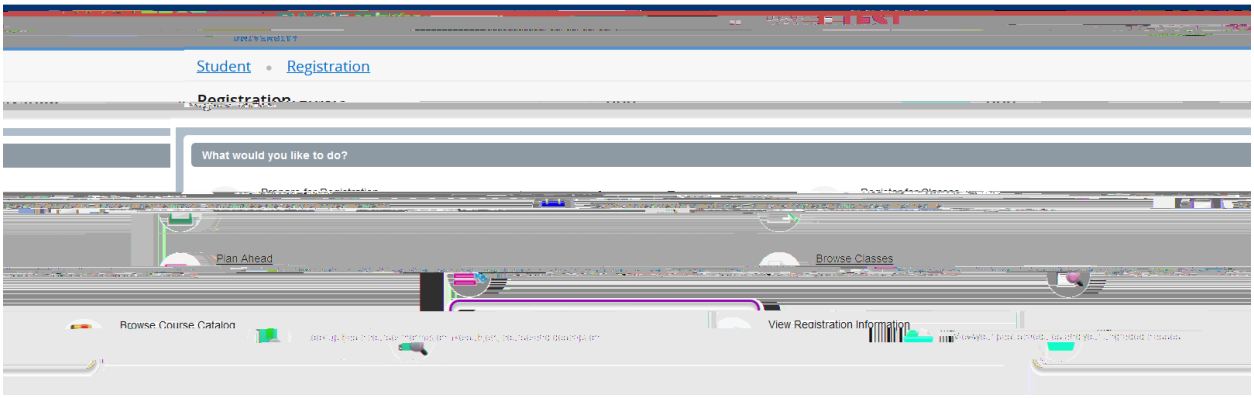


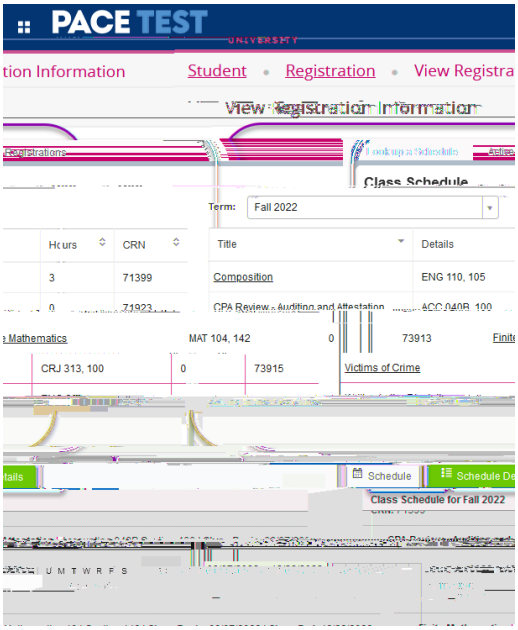
Step 4: Review your weekly schedule for the selected term. Scroll down to see the evening hours.



Step 5: information on your registered Courses.

Alternatively, if you
or if you want to review your Registration information from earlier terms, please



Step 2: Select the Term you wish to look up.

Step 3: Review various aspects of that Terms registration by selecting different options available