Pace University
Position Name
Candidate Interview Sheet

Candidate:	Interviewer:

The goal is to rank the candidate in each pillar section. Thus, you should ask enough questions from each section, including follow-up questions if necessary, so that such an assessment can be made. You must ask a minimum of two question from each section.

Pillars = the attributes you are attempting to assess. Examples of Pillars would be Leadership, Policy Enforcement, Commitment to DEI, but they are largely the primary attributes required to be successful in the role for which they are interviewing.

1	2	3	

Pillar 1 - _____					
Questions					
	1	2	3	4	5

Pillar 2 _____

Questions

Closing

1. What questions do you have for us?
   Make notes as to the type of questions the candidate asks. Are they job related? Benefit related. Schedule related.
   Capture your thoughts on   level of interest and understanding of position.

Overall Candidate Assessment:
Strengths:

Areas of Growth:

SUMMARY OF INDIVIDUAL INTERVIEW SCORES

Please circle the score for each of the above sections. These should match the scores given on the previous pages.

Do not give a candidate a score that inc